

EDUCATION AND STANDARDS COMMITTEE

- Nine members of the Board of Governors to include at least one member of the Finance and Policy Committee
- Maximum of four co-opted members
- Quorum four members
- The Principal to be a member
- The Staff Governor to be a member
- The Student Governors to be members
- SMT to attend as required
- MI / Quality Manager to attend as required
- To meet at least once per term

Terms Of Reference

To monitor and make recommendations to the Board on the educational character and mission, quality of provision, learner experience, and the effective and efficient use of resources to deliver education and training.

Key responsibilities

A. Educational character and mission

Advising the Board on the education and training provision

1. To receive reports on the national and local priorities for education and training
2. To receive reports on local employer and local community education and training needs
3. To monitor the course offer, including full cost provision, to ensure it meets the identified priorities and needs, and specifically to approve the full time FE and HE course offer
4. To approve the marketing plan ensuring that it is consistent with the identified priorities and needs in the strategic plan
5. To receive summary reports of the considerations and decisions of the Academic Board and its sub committees

B. Quality of provision

Ensuring that the quality of teaching and learning enables learners to achieve their potential

6. To receive reports on lesson observations, learner satisfaction surveys and complaints

7. To receive data on applications, enrolments, attendance, retention, achievement, success rates, destinations and value added, including performance against College targets and national benchmarks
8. To make recommendations to the Board on targets for enrolments on full time courses, and targets for retention and achievement and such other measures as the Board may determine
9. To receive external inspection reports and monitor implementation of actions in response to such reports
10. To receive the draft self assessment report and make recommendations to the Board for approval
11. To receive the draft quality improvement plan, make recommendations to the Board for approval, and monitor the implementation of the actions
12. To receive staff development plans and summary reports on staff development activities

C. The learner experience

Ensuring that learners experience a safe and rewarding learning environment

13. To approve the College's academic policies
14. To receive reports on the implementation of the equality and diversity policy
15. To receive reports on the implementation of the child protection policy
16. To ensure that the College's policies for student discipline are implemented in a fair and reasonable manner
17. To ensure that the College's course offer is accessible to all potential students within reasonable constraints

D. Effective and efficient use of resources

Ensuring that adequate resources are available to support learning and that they are used efficiently

18. To receive and review operational plans to ensure that facilities and resources are available to meet the needs of curriculum delivery

19. To receive reports on the utilisation of staff and physical resources and ensure efficient use

Approved by Board of Governors 1 April 2008