

**MINUTES OF THE MEETING OF THE SEARCH COMMITTEE held at Bicton College  
on Monday 1 October 2007**

- PRESENT:** Mrs J Wymer - Chairman  
Mr J A T Lee - Chairman of Governors  
Cllr J Berry  
Mr P Sadler - Principal  
Mr J Lowe - Staff Governor
- IN ATTENDANCE:** Mr G R Copper - Clerk to the Board of Governors
- APOLOGIES:** None

**SUMMARY OF RECOMMENDATIONS**

- Agreed that the Chairman would circulate list of potential organisations and Governors to committee members to indicate order of preference.

**1. MINUTES**

1.1 The Minutes of the Meeting held on 8 March 2007 were confirmed and signed by the Chairman.

**1.2 Matters Arising**

Minute 6.2

An approach to Mr Gregory was still to be followed up.

Minute 7.2

The Clerk had sought indications from Governors on their willingness to be considered for election as either Chairman or Vice Chairman. A very limited response had been received. As an outcome of the Review of Governance, in which succession planning had been considered, a role description for the position of Chairman had been prepared which when approved would be circulated to governors to clarify the duties and responsibilities involved.

**2. NOTIFICATION OF VACANCY ARISING**

2.1 The Clerk reported that following the resignation of Roger Hill from the Board, there was now a vacancy in the local community nominated Governors category.

**3. RECOMMENDATION FOR THE APPOINTMENT OF A NEW GOVERNOR**

3.1 The Clerk advised the Committee on the procedure for seeking a nomination for a local community nominated Governor and also the anticipated changes in the new Instrument of Government, publication of which was awaited. There was a

discussion of the profile of Governor required and it was agreed that a business or environmental background was required. A list of potential organisations to approach and potential Governors to consider in the future. It was agreed that the Chairman would circulate the list of potential organisations and Governors to the Committee members for them to indicate an order of preference.

**4. DATE OF NEXT MEETING**

4.1 Thursday 6 March 2008

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_

**SEARCH COMMITTEE  
ACTION ITEMS ARISING FROM MEETING HELD ON 1 October 2007**

<b>MINUTE</b>	<b>ACTION</b>	<b>BY</b>	<b>WHEN</b>
3.1	Circulate list of potential organisations and Governors to committee members to indicate order of preference.	Chairman	31.10.07