

# Travel to Bicton College Application Form 2017-18

PLEASE COMPLETE THIS FORM TO APPLY FOR TRANSPORT SUPPORT

## APPLICANT INFORMATION

Name:	
Date of Birth:	Tel No:
Current Address:	
Post code:	Age on 31/08/17:
Email address:	

## COURSE INFORMATION

Course name:		
Days per week attended (please circle)		
Monday	Tuesday	Wednesday
Thursday	Friday	

## PARENT/GUARDIAN CONTACT (IF UNDER 18)

Name of parent/guardian	
Address:	Tel No:
	Post code:
Relationship:	

## CHARGES

The cost of T2B bus passes is £116 per year for each day of the week travelled, to a maximum charge of £580\*. Payment can be made in three termly instalments.

Days of travel	Cost per year	Term 1 (on application)	Term 2	Term 3
1 day per week	£116	£51	£35	£30
2 days per week	£232	£95	£87	£50
3 days per week	£348	£145	£110	£93
4 days per week	£464	£186	£168	£110
5 days per week	£580	£230	£210	£140
Have you applied for funding?			YES/NO	

## PAYMENT

Have you applied for funding?	YES/NO
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- Term 1      On receipt of payment a pass will be ordered and posted to you.  
Term 2      Once payment is received pass can be collected from Student Services before Christmas break.  
Term 3      Once payment is received Pass can be collected from Student services before Easter break.

PLEASE NOTE THESE TIMINGS IN YOUR DIARY AS NO REMINDER LETTER WILL BE SENT.

Student Signature	Date
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PLEASE ATTACH PASSPORT SIZED PHOTOGRAPH

**BURSARY FUNDING**

If your household income is **below £25,000**, for tax year 2016/17 you may be eligible for bursary help with the cost of the bus pass. Please complete a bursary application form to accompany this transport application and return to Student Services at Bicton College. If you are paying by card, please call **01395 562448**

**PAYMENT CAN BE MADE BY CHEQUE, DEBIT/CREDIT CARD.**

NO BUS PASS WILL BE ORDERED UNTIL PAYMENT IS RECEIVED OR BURSARY FUNDING AWARDED.

Submission of this form will allow us to arrange transport on your behalf through Devon County Council (DCC) by means of contract bus, public (Stagecoach) bus, depending on where you live. We have generally found the cost of these sponsored seats to be lower than if you pay for them through any other scheme, such as Megarider, as the Local Authority can negotiate a better price than an individual can get. We are not guaranteeing that the cost will be less. In addition, the seat is a guaranteed place on the bus and will arrive at the College site at 9am and leave at 5pm.

**We are on a low income. Can I get help with these costs?**

You may be eligible for help with the seat costs from the discretionary Learner Support fund if you are a full or part-time Further Education learner and your household income is under £25,000. Please complete and submit the Funding Application Form found at [www.bicton.ac.uk/student-support/financial-support](http://www.bicton.ac.uk/student-support/financial-support)

**How do I apply?**

Please fully complete the form overleaf. You will need to enclose one clear passport-sized photograph of yourself (the learner). If you do not know the timetabled days that you will be attending, please ring (01395) 562400 and ask to speak with your Course Tutor who will provide you with the information.

We are unable to order a pass unless the form has been fully completed and photo attached.

**What if I don't get my pass in time for the start of term?**

UNTIL YOU RECEIVE A VALID PASS, YOU WILL BE RESPONSIBLE FOR MAKING YOUR OWN WAY TO COLLEGE, AT YOUR OWN EXPENSE.

\*The standard fee is the maximum you will pay for travel in most cases however we reserve the right to charge a higher amount in exceptional cases. Please contact us if you have any concerns as soon as possible so that we can help you to get to Bicton College. This is subjected to change for 2017/18 depending on government funding.

**OFFICE USE ONLY:**

Application successful	YES/NO (delete as applicable)	Date:
Application unsuccessful	YES/NO (delete as applicable)	Date:
Reason:		