



"Apprenticeships provided by CCB enhances the skills and confidence of budding chefs. CCB continuously develop links with top local chefs and trends to keep the training current, transferable and relevant to industry requirements, this really gives the training integrity and value."

Fiona Were
Head Chef
Mullion Cove Hotel

THE INTERVIEW

Remember that the interview is also an opportunity for YOU to find out if you like the employer and the company.

- Arrive early so you can be calm and prepared when you are called for your interview.
- When you meet the interviewer say hello and smile, make eye contact and greet with a handshake.
- Listen to any questions fully before you answer. Remember the job advert and think about examples from your work experience or interests that are applicable to the role.
- Do not interrupt the interviewer.
- Be aware of your body language and try to maintain eye contact throughout.
- Be confident, keeping your answers clear and concise; limit to about one minute where possible.
- Always be positive and show enthusiasm. Talk about what you can do for the company and why you are interested in this opportunity. The interviewer will be looking for a good attitude and interest in working for the company.
- Don't be afraid to ask the interviewer to explain something that you have not understood.
- Avoid asking about the salary; the employer wants to make an investment in you, and many apprentices are offered permanent jobs once their training has finished.
- At the end of the interview, ask any outstanding questions you may have. Thank the interviewer for their time and reiterate your interest in the role. You could ask about the next stage, i.e. if there will be a second interview or a work trial assessment.

DON'T FORGET:

- You are not out of the interview until you have left the premises so maintain your positive professional attitude.
- Email the employer to thank them for their time; outline your continued interest in the job and add anything which supports why you are the perfect candidate.
- Review your interview experience by writing down key points and questions you. If you are unsuccessful this time, think about how you'll address these in the future.

If you have any further questions please contact the Apprenticeship Recruitment Team on apprenticeships@cornwall.ac.uk or telephone 0845 6099 599 who will be more than happy to help.

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